



Victory Elementary PTO  
**Deposit Notice**

Your Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Committee: \_\_\_\_\_

Event: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

Total Deposit: \$ \_\_\_\_\_

Specific description of the deposit (e.g.: payments for yearbooks; basket sponsorships):

**Complete the following information for your deposit. Attach a separate sheet if more space is needed. For each denomination of cash, specify both the number of bills/coins and \$ amount:**

Cash		Checks		
\$100 x _____ = \$		Check Number	Received From:	Check Amount
\$50 x _____ = \$				
\$20 x _____ = \$				
\$10 x _____ = \$				
\$5 x _____ = \$				
\$1 x _____ = \$				
\$.25 x _____ = \$				
\$.10 x _____ = \$				
\$.05 x _____ = \$				
\$.01 x _____ = \$				
Total Cash \$		Total Number of Checks:	Total Checks	\$

For Treasurer's Use Only

Accepted by \_\_\_\_\_ Date \_\_\_\_\_  
 (PTO Treasurer)

# of Deposit slips:	Dated:	Total Deposit:	Logged
Account allocation:			